

**MINUTES  
PARKS AND RECREATION ADVISORY BOARD  
COUNTY OF YORK, VIRGINIA  
REGULAR MEETING  
January 19, 2006**

**Meeting Convened.** A regular meeting of the York County Parks and Recreation Advisory Board (PRAB) was called to order at approximately 7:00 p.m., Thursday, January 19, 2006.

**Attendance.** The following members of the PRAB were present: Mr. Jack Christie; Mrs. Donna Simkins; Mr. Edgar Herndon; Mr. Bart Barton, and Ms. Sharon Kline. Mr. James Elder and Mr. William Euker were absent. Staff present were Ms. Cheryl Sonderman and Mr. Brian Fuller.

**Consideration of Minutes.** The minutes of the November 17, 2005 meeting were approved.

**Election of Officers.** By unanimous vote, Mrs. Donna Simkins was elected Chairman and Ms. Sharon Kline was elected Vice-Chairman.

**JCC-Williamsburg Recreation Center Subsidy.** Ms. Sonderman gave an overview of the current subsidy program which the Board of Supervisors appropriates \$50,000 per fiscal year for reimbursements. In fiscal year 2005, the Division processed 289 refunds totaling over \$47,000. After discussion the PRAB shared that the program should end when the new YMCA opens in the Bruton District. The PRAB also asked that this item stay on future agendas for additional discussion.

**BP Products of North America Property Donation.** Ms. Sonderman briefed the PRAB on the appropriately 25 acres that BP Products of North America donated to the County adjacent to Seaford Elementary School. She presented an aerial map that showed the property boundaries. Ms. Sonderman stated that there is planning money in the 2010 CIP budget for this project. This site has wetlands and an Army Corps confirmation will needed to be completed first to determine the amount of developable land. She also stated that she would like to look at how the property might benefit the Seaford school campus as part of the site planning process.

**PRAB Webpage.** Mr. Fuller showed a draft copy of the redesigned PRAB webpage. After discussion, the PRAB requested that an email link be placed on the page. The Parks and Recreation Division's email address will be used and mail received will be forwarded to the PRAB Chairman for action. Ms.

Sonderman was asked to speak with the County's Librarian to see if they have an area for agencies to leave minutes of their organization for public review.

**PRAB's Responsibilities.** Mr. Barton informed the PRAB of the discussion he had with Tom Shepperd, his Board of Supervisor Representative. Mr. Barton stated that Mr. Shepperd told him that PRAB members could communicate with the citizens, staff, and Board of Supervisor members about parks and recreation issues. Mr. Shepperd expressed to him that is why citizens are appointed to boards and commissions. The PRAB decided that each member should strive to establish a stronger relationship with his or her individual Board member for this purpose.

Ms. Simkins and Mr. Christie then discussed the effectiveness of the process they used to submit the PRAB's proposal for naming the athletic field complex to the Board of Supervisors.

**Athletic Field Complex.** Ms. Sonderman showed the PRAB the current master plan for the complex and project schedule. At the present time the design calls for 13 lighted fields; 5 youth baseball/softball, 1 regulation baseball, 1 adult softball, 4 regulation soccer, and 2 instructional soccer. To date there have been many issues that have been considered with the design including but not limited to wetlands, historical resources, utility easements, airport runway protection zones, traffic flow and access, regional storm water, and coordination with Newport News Waterworks. The proposed project schedule is as follows:

Phase 1	Master Planning	Dec '05
Phase 2	Preliminary Design	Mar '06
Phase 3	Final Design	Jul '06
Phase 4	Bid Construction	Aug '06
Phase 5	Construction Start	Nov '06
	Begin Play	Summer/Fall '08

**Camping at New Quarter Park.** Ms. Sonderman asked if the PRAB members had any questions about the camping material that was provided to the PRAB members as part of their agenda material. It was the consensus of the PRAB that they agreed with staff's conclusion. Ms. Sonderman stated that a summary of this information would be sent to the Board of Supervisors this spring. The PRAB decided to leave this item open for additional discussion pending future action by the Board of Supervisors.

**Adjournment.** The meeting was adjourned at approximately 8:50 p.m.